

Attachment 5 – Delegated plan making reporting template

REPORTING TEMPLATE FOR AUTHORISED LEP AMENDMENTS

Notes:

- The planning proposal number will be provided by the Department of Planning and Environment following receipt of the planning proposal. • The Department will fill in the details of Tables 1 and 3.
- The local plan-making authority is to fill in the details of Table 2.
- If the planning proposal is exhibited more than once, the local plan-making authority should add rows to Table 2 to include this information.
- The local plan-making authority must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the publicly accessible LEP Tracking System is kept up to date.
- The plan should be signed using the following format: [Name] [Title] [Council name] Delegate of [Council name], the local plan-making authority [date]
- A copy of this completed report must be provided to the Department with the local plan-making authority's request to have the LEP notified.

Table 1 – To be completed by Department of Planning and Environment

Stage	Date/Details
Planning Proposal Number	PP_2018_GRIFF_002
Date Sent to DoP&E under s56	01 November 2019
Date considered at LEP Review Panel (if applicable)	N/A
Gateway determination date	20 December 2018

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited	1 February 2019 – 1 March 2019	
Date of public hearing (if held)	N/A	
Date draft LEP requested from PCO	16 September 2019	16 September 2019
Date draft LEP received from PCO	24 September 2019	
Date Opinion requested	24 September 2019	
Date PCO Opinion received	30 September 2019	30 September 2019
Date GIS data or maps provided	4 November 2019	
Date LEP finalised	19 November 2019	
Date sent to DoP&E requesting	19 November 2019	



Planning &
Environment

notification		
Notification date and details		